

## Giant Mine Oversight Board Meeting

August 24, 2016, 1:00pm (MST)

GMOB Office, 5014-50<sup>th</sup> Avenue Yellowknife NT

### IN ATTENDANCE:

<b>Present:</b>	Kathy Racher, Ken Hall, Ben Nind (ED)
<b>Via teleconference:</b>	Ginger Stones, Tony Brown
<b>Regrets:</b>	Stephan Gabos, David Livingstone, Letitia Pokiak (Admin)

### 1. WELCOME

Chair Kathy Racher called the meeting to order at 1:05pm. Quorum for the meeting was met.

### 2. REVIEW AND APPROVAL OF THE AGENDA

The agenda for the meeting was reviewed.

**Motion: Moved:** Ken Hall moved to approve the Agenda.

**Seconded:** Ginger Stones

**Motion carried.**

### 3. APPROVAL OF MINUTES: July 14, 2016

Minute for the July 14, 2016 Board Meeting were reviewed by the Board. Information was shared about the administrative procedure for 'action items'.

**Motion: Moved:** Tony Brown moved to approve Minutes of July 14, 2016.

**Seconded:** Ken Hall

**Motion carried.**

### 4. REPORT FROM THE CHAIR

The Chair reported on her activities since the last meeting indicating that she was looking forward to the upcoming workshop. The present activities of the Project Team were discussed covering the HHRA study, public call for sampling from local hunters and trappers, dust mitigation, on-site drilling, site remediation design progress and plans for the removal of A shaft and other onsite structures in the fall.

It was also noted that a recent article in the Mining News (August 18, 2016) about an ecosystem recovery study of Pocket Lake, just outside of the Giant Mine lease, by researchers from the Queens University and the University of Ottawa, was making headlines.

The Chair noted that Director Stephan Gabos would be participating in the HHRA process but what GMOB's exact role is to be still has to be decided by the Board and that the upcoming workshop discussions would help define this. It was noted that the Board has the ability to hire an expert to sit for the Board if required.

**Action Item:** Administration to include 'Project Team Activity' and individual "Director Updates" as items for future agendas for GMOB meetings.

**5. ADMINISTRATIVE UPDATE: EXECUTIVE DIRECTORS REPORT**

**a) Public Display and Website Information**

The information is now being compiled by Administration for the display panels and the website. This will be submitted for Board approval before being posted.

**b) Audit**

INAC has accepted the 2015-2016 Audit. Our payment back to INAC is \$65,268.00.

**c) RFP State of Knowledge**

The RFP for the State of Knowledge report was posted on the MERX system on August 19, 2015. The deadline for responses is September 30, 2016. An advertisement for the RFP was also placed in the News North on August 22, 2016 directing potential northern respondents to the Merx site.

**d) RFP Website**

GMOB administration received five proposals for the website design. These are being reviewed independently by two technical experts. The GMOB review Committee includes Kathy Racher, Tony Brown and the Executive Director. A decision on the preferred developer is expected next week. The Board will approve this contract.

**e) Communications Plan**

The first draft of the Communications Plan has been completed by the Administrator. The plan was submitted to Northways for their comments. Changes are being incorporated into the document and a draft will be sent to the Board for their review next week.

**f) Filing System**

The formal filing system has now been incorporated fully and is functional.

**g) Banking**

Administration needs an approved motion from the Board for approval of a Mastercard (5k limit) and an approved motion to allow Administration to set up a separate account for GMOB research funds and to transfer the required funds from the Core account.

**h) DPRA Workshop Arrangements**

Administration has been busy with workshop arrangements.

**6. HUMAN RESOURCES: Position of Office Administrator**

The contract for the GMOB Administrative position ends September 30, 2016. The Board agreed on quality of work done by the present contract employee and discussed offering her a full time position that would also include a learning plan.

**Motion: Moved:** Tony Brown moved that Letitia Pokiak be offered an Indeterminate position as the Office Administrator with a starting salary of \$70k plus benefits and that a learning plan for the employee be developed by Administration with the employees input.

**Seconded:** Ken Hall

**Motion carried.**

**Action Item:** ED to prepare a performance appraisal for the employee and attach it to their file.

**Action Item:** ED to prepare a letter of offer for the position of Office Administrator to Letitia Pokiak.

#### **7. WEBSITE RFP**

A further update of the review process for the RFP was given by the Executive Director. The draft content produced by Administration for the website will be approved by the Board before being posted.

#### **8. STATE OF KNOWLEDGE RFP**

A further update for the State of Knowledge RFP was given by the Executive Director. The review process was discussed by the Board and it was decided that a final decision in this regard would be made once the submissions. The schedule for the fall was discussed and it was recommended that the November meetings be reconsidered for timing and its purpose.

**Action Item:** Administration and Chair to review November meetings and readjust the schedule if needed.

**Action Item:** ED to contact Natalie Plato to check on the draft Final Report for 2015-2016.

#### **9. LEGAL OPION**

The Board discussed the legal opinion of Mr. John Donihee as it relates to the ability of the Board to raise offsite issues related to the Giant Mine remediation. It was agreed that this was a crucial issue and would need further discussion at the upcoming workshop.

#### **10. GMOB MANDATE WORKSHOP: DPRA Ricki Hurst – Ottawa, ON**

The Board discussed the importance of the workshop and the resulting workshop report for both internal and external communication purposes.

**Motion: Moved:** Ginger Stones moved that a contract for DPRA be drawn up for a maximum of \$21,000.00 to include consulting, workshop fees, disbursement for the contractor travel and accommodations, conference room and catering.

**Seconded:** Ken Hall

**Motion carried.**

**Action Item:** Chair and ED to schedule a meeting of the Board to discuss the work plan for the fall during the workshop period.

**11. OTHER BUSINESS**

- a) Mastercard Application for GMOB.

**Motion: Moved:** Ken Hall moved that the Executive Director apply to the First Nation Bank Yellowknife NT for a Mastercard with a \$5k limit.

**Seconded:** Tony Brown

**Motion carried.**

- b) Bank Account for GMOB Research Funds

**Motion: Moved:** Tony Brown moved that the Executive Director set up a separate Research Fund Bank Account with the First Nation Bank in Yellowknife NT and transfer \$157,500.00 (90% of the federal contribution) into the account.

**Seconded:** Ken Hall

**Motion carried.**

**12. NEXT MEETING DATE**

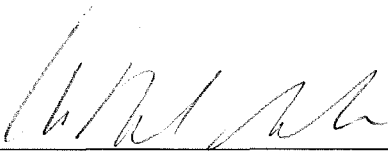
The Board will gather for the workshop in Ottawa August 14-15, 2016. At that time a date for the next formal meeting will be set.

**Motion: Moved:** Ken Hall moved to adjourn the meeting

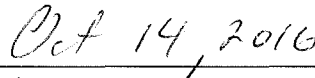
**Seconded:** Ginger Stones

**Motion carried.**

Meeting called to an end at 3:15 p.m.



Dr. Kathy Racher  
Chair  
Giant Mine Oversight Body Society



Date

## GIANT MINE OVERSIGHT BOARD

Motions; GMOB Meeting August 23, 2016

- 14. Motion: Moved:** Ken Hall moved to approve the Agenda.  
**Seconded:** Ginger Stones  
**Motion carried.**
- 15. Motion: Moved:** Tony Brown moved to approve Minutes of July 14, 2016.  
**Seconded:** Ken Hall  
**Motion carried.**
- 16. Motion: Moved:** Tony Brown moved that Letitia Pokiak be offered an Indeterminate position as the Office Administrator with a starting salary of \$70k plus benefits and that a learning plan for the employee be developed by Administration with the employees input.  
**Seconded:** Ken Hall  
**Motion carried.**
- 17. Motion: Moved:** Ginger Stones moved that a contract for DPRA be drawn up for a maximum of \$21,000.00 to include consulting, workshop fees, disbursement for the contractor travel and accommodations, conference room and catering.  
**Seconded:** Ken Hall  
**Motion carried.**
- 18. Motion: Moved:** Ken Hall moved that the Executive Director apply to the First Nation Bank Yellowknife NT for a Mastercard with a \$5k limit.  
**Seconded:** Tony Brown  
**Motion carried.**
- 19. Motion: Moved:** Tony Brown moved that the Executive Director set up a separate Research Fund Bank Account with the First Nation Bank in Yellowknife NT and transfer \$157,500.00 (90% of the federal contribution) into the account.  
**Seconded:** Ken Hall  
**Motion carried.**
- 20. Motion: Moved:** Ken Hall moved to adjourn the meeting.  
**Seconded:** Ginger Stones  
**Motion carried.**

## **GIANT MINE OVERSIGHT BOARD**

Action items; GMOB Meeting August 23, 2016

1. **Action item:** Administration to include 'Project Team Activity' and individual "Director Updates" as items for future agendas for GMOB meetings.
2. **Action item:** ED to prepare a performance appraisal for the employee and attach it to their file.
3. **Action item:** ED to prepare a letter of offer for the position of Office Administrator to Letitia Pokiak.
4. **Action Item:** Administration and Chair to review November meetings and readjust the schedule if needed.
5. **Action item:** ED to contact Natalie Plato to check on the draft Final Report for 2015-2016.
6. **Action item:** Chair and ED to schedule a meeting of the Board to discuss the work plan for the fall during the workshop period.